



## **Filings for 501c3 Nonprofits - Tennessee**

The following is only a guideline, a schedule for 501c3 filings.

Listed dates are for nonprofits with the January - December fiscal year.

The Consultancy is not held liable for any reason, including updates or changes.

All questions or concerns should be answered by the

[Tennessee Secretary of State Charities Office](#): 615-741-2555, open 8:00-4:30 CST or  
[IRS Tax Exempt and Government Entities Customer Account Services](#), 877-829-5500,  
open 8:00-5:00 CST

### **January 31**

Send contractors Form 1099 for everyone paid \$600 or more in the prior year.

Send employees their W-2's for the prior year.

Send W-3 to the IRS and Social Security Administration.

### **April 1**

Charitable Solicitations renewal.

Annually renew this within each state from which the nonprofit actively fundraises.

### **May 15**

Taxes.

-If your nonprofit's fiscal calendar is January - December, May 15th is your deadline.

-If your nonprofit's fiscal calendar is anything else, its deadline is the 15th day of the 5th month following the end of the taxable year.

Available forms:

[Form 990-N, aka the e-Postcard](#) - for gross receipts of \$50,000 or less

[Form 990-EZ](#) - for gross receipts of less than \$200,000 and total assets less than \$500,000

[Form 990](#) - for gross receipts of or over \$200,000 or total assets of or over \$500,000

### **June 30**

Nonprofit registration renewal.

-If your nonprofit's fiscal calendar is January - December, June 30th is your deadline.

-If your nonprofit's fiscal calendar is anything else, its deadline is the last day of the 6th month after the end of its accounting year.

Annually renew registration within each state the nonprofit actively operates.